



EDITH WESTON PARISH COUNCIL

24 Coniston Road, Edith Weston LE15 8HP

Minutes of the meeting of the Edith Weston Parish Council (EWPC) held on Monday 30th June 2025 in Edith Weston Village Hall

In Attendance: Andy Lunn (AL) (Chair, Chris Malyon (CM), Charlotte Cave (CC), Sara Glover (SG) Clerk

Visitors: 5 members of the public were present

Agenda No		Action
038/25	Apologies	
	It was resolved to consider and approve apologies for absence received from Councillor Gale Waller (GW), Peter Vickers (PV), PC Edd McKinnon (EM), Capt Darren Pallister (DP). Joseph Akak (JA), and Laura Stephens (LS) were not in attendance. It was noted that Emily Roden (ER) had resigned as a Parish Councillor.	SG
039/25	Declarations of interest in items on the agenda	
	None.	
040/25	Public Open Forum	
	There were no questions from members of the public.	
041/25	Rutland Council Report	
	- Formal plans relating to the Local Government reorganisation are to be submitted in November – Rutland is included in three alternative combinations, details of which can be found on their website. Final configurations will be determined by the Government early next year with implementation two years after that. - RCC is proceeding with plans in place to benefit Rutland residents which include development for the museum, the medical facility on Oakham Enterprise Park, a new children's facility in Oakham and the Living Well programme. - Rutland's ceremonial status will continue. - Food waste collection – this has to be implemented in 2026. Black bins will be reduced in size but still collected fortnightly. - Call Connect Bus Service – this will become fully active in August 2025. - RCC's finance position is in line with their medium term forecast. The Parish Council asked what the impact on local Neighbourhood Plans will be of the Local Government reorganisation and whether they would retain	

	their existing status or need to be redone – TS thought this had not been considered at this time.	
042/25	Update from the Army	
	Melissa Hoyland (MH) attended as representative from the Army. - Lighting – replacements lights have been approved and are in this year's budget. MH will ask for an update. - Families Day 6th September – open to everyone. MH encouraged people to attend. - Military Band on SGB – 19-27 July. Music will be playing daytime only. - Move to Kendrew – will start from April 2026 onwards for most personnel although a small contingent will be unable to move until their accommodation has been completed which may not be until 2028.	MH
043/25	Minutes of the meetings held on Monday 19th May 2025	
	Resolution: The minutes of the meeting of the Annual Parish Council Meeting and the meeting of the Parish Council held on Monday 19 th May 2025 were approved and signed as a true record.	AL
044/25	Matters arising from the minutes not on the agenda	
	- Update on website – still to be actioned but to be carried forward to the summer. - Community Resilience Plan – on hold as ER has now resigned.	PV/SG
045/25	Forum Updates	
	No future dates notified.	
046/25	Planning applications	
	i. 2025/0507/FUL: Replace external cladding, fascias, soffits, and rainwater goods. Change the colour of the external windows and doors throughout. Replace the balustrade around the first floor roof terrace with a glass and stainless-steel system. Rutland Sailing Club, Gibbet Lane, Edith Weston, Rutland LE15 8HJ Deadline: 10th June 2025 – (deadline passed) – no objection. ii. 2025/0715/CAT: T1 Silver birch to be removed to ground level. T2 Pear to be reduced in height by 3m. 16 Well Cross, Edith Weston, Rutland LE15 8HG Deadline: 10th July 2025 – no objection as trees are not in a good state. iii. 2025/0730/CAT: 1 no. Multi-trunk conifer – remove tree and grind out the stump. 17 Well Cross, Edith Weston, Rutland LE15 8HG Deadline: 14th July 2025 – no objection, leave decision to RCC. iv. 2025/0008/APPEAL: New house and alterations to existing hour. 29 Normanton Road, Edith Weston, Rutland LE15 8HD Deadline: 25th July 2025 – written responses only; AL will draft a response with reference to non-compliance with parts of the EWNP. v. Update on the appeal relating to 62 dwellings on Land to the East of Normanton Road – the judge agreed on 27th May that there is a case to answer. The Secretary for State for Housing legal team have 35 working days to respond, and then a court date will be set. EWPC has also written to RCC's legal department to say that the second planning application from the above	SG AL

	land owner should not be considered until we have an outcome from the current legal process. vi. Proposed responses to planning applications taking into account the Edith Weston Neighbourhood Plan – PV has agreed to develop a set of standard responses for any speculative planning applications that can be used by EWPC in future. To be carried forward to the next meeting.	PV
047/25	Environmental Issues	
	Car Parking on Normanton Road – RCC will not consider erecting bollards on the side of the road for safety reasons. AL to respond to RCC as EWPC was actually suggesting wooden posts, like the ones already in place. It was noted that a number of these have been removed/knocked down, and that the no parking sign in the entrance to the farmer's field had been removed. It was also noted that a number of parking tickets had been seen on cars in recent weeks.	SG
048/25	Finance	
	- The finance report and current bank balance was accepted and approved as presented. - Invoices as evidenced on the finance report had been approved for payment by the Finance Committee and were noted by the Parish Council. - It was proposed and approved to renew the annual insurance with Zurich Municipal following the receipt of alternative quote.	SG SG SG
049/25	Governance	
	It was resolved to approve the following documents relating to the 2024-25 AGAR: - The Annual Internal Auditor's Report 2024-2025 - Recommendations of matters arising from the internal auditor's narrative report were reviewed and agreed. - The Annual Governance Statement 2024-2025 was reviewed and signed by the Chair and Clerk. - The Accounting Statements 2024-2025 were reviewed and signed by the Responsible Financial Officer. - The bank reconciliation 2024-2025 - The explanation of variances - The breakdown of reserves held - The dates for the period of public rights were approved to be 1st July to 11th August 2025 inclusive. Each of the above documents were considered and approved individually. CM raised a query about declarations of interest (point 4 of internal audit recommendations in Internal Audit Report) and whether the individual needed to leave the room which the issue was being discussed. <i>Post meeting note: The Code of Conduct App B, p14-16 confirm scenarios of how Parish Councillors should behave when an item is being discussed where they have declared an interest.</i>	SG
050/25	Policies and procedures	
	The following policies and procedures were reviewed and approved: Anti Bullying & Harassment – with some amendments	

	• Co-option – with minor formatting changes only • Disciplinary – no change • Freedom of Information publication scheme – no change • Freedom of Information publication policy – new statement for 2025 • GDPR – no change • Grievance – no change • Privacy notice – change of contact details to parish clerk only • Reserves – minor changes • Subject access request – no change	
051/25	Correspondence received by the Clerk	
	All correspondence on the agenda had been circulated and was for information only.	
052/25	Date of next Parish Council meeting	
	The next meeting will be held on Monday 18th August 2025 at 7.15pm in Edith Weston Village Hall.	SG